King County

Finance and Business Operations Division
Procurement and Contract Services Section

Department of Executive Services

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ENGINEERING SERVICES FOR THE SOOS CREEK AREA PUMP STATION D AND PIPELINE D

RFP No. E23033E

ADDENDUM NO. 5

Proposers are hereby notified that the document of said Request for Proposals has been amended as hereinafter set forth:

Ref No	Page	Location and Description of Change
5-1		**QUESTIONS AND RESPONSES** Attached to this Addendum No. 5 are responses to additional questions received from potential proposers.

This Addendum No.5 shall form a part of the Request for Proposals document.

Date: February 28, 2003

King County
Department of Executive Services
Finance and Business Operations Division
Procurement and Contract Services

Issued by: _____
Frances Gaucin
Contract Specialist

	E23033E Engineering Services for the Soos Creek Pump Station D and Pipeline D	
	Questions and Responses	
	Questions	**Answer**
1	Regarding the project list of active design projects in **d. Performance**, second sentence - what is meant by "status of the project"	"Status of the Project" means what stage the project is in; i.e., is the project in pre-design, design, and if so at what percent of completion, construction, or is the construction complete and the facility is operational.
2	Does the County envision the Key Personnel/organization section being comprised of only resumes and the Attachment 5 table? Or is there a need for an organization chart and a narrative discussion of our key personnel?	Attachment 5 gives the proposer the opportunity to describe in narrative form the project role and responsibility that the assigned key person will be performing. There is no need for an additional organizational chart.
3	Can Attachment 5 be on more than one page, and can we add assignments?	Attachment 5 may be one or two pages provided that the overall submittal package does not exceed 17 pages. No additional key personnel are necessary. You should list additional personnel on the Level of Effort (LOE) and if desired, you may include their resumes.
4	Is the Index page required?	No
5	Will the proposer get extra points if the LEED engineer has experience working on Wastewater pump stations/conveyance projects?	No
6	How do we calculate our MBE participation if we are not being asked to submit a price proposal, or is a price proposal required?	In evaluating the MWBE compliance, proposers should base the percentage in Attachment A on the estimated value of the work performed by the subconsultant. The County is not asking for dollar amount.

7	If a Consultant brings in staff from outside the Seattle offices, is KC willing to pay for travel costs?	King County will not pay relocation costs for personnel and reimbursement for travel is limited to out-of-town experts who will be brought to Washington state for limited durations. All travel must be pre-authorized by the County.
8	The Performance section appears to be asking for two different things: We will be evaluated on past performance and what appears to be a narrative discussion of 5 elements of emphasis (see page 6 of 6, Addendum 3), and yet the submittal requirements asks for a list of active (i.e. current) projects.	The submittal information for the Performance evaluation criteria is a list of active design projects and a list of design projects completed through construction 2002-2003. The County intends to reference check these projects to evaluate the 5 elements identified. A narrative discussion is not required.
9	How many individual properties (tax lots) are to be subjected to Level I Assessments as part of Task 310 - Environmental Compliance scope element of the project. This considers both the pump station and the pipeline.	At this time, King County cannot state with certainty the number of individual properties (tax lots) that will be subjected to Level I Assessments. For the purpose of preparing the LOE/Work Plan, consider that there will be 4 individual properties that will be subject to the Level I Assessment.
10	Regarding the Project List referred to in **d. Performance** section, is the submittal requirement for the prime Proposer only?	Yes